



**SOUTH WHITTIER SCHOOL DISTRICT**  
11200 TELECHRON AVE.  
WHITTIER, CA 90605

**Board of Trustees Annual Organization Board Meeting**  
December 13, 2022  
District Office Board Room & Zoom Meeting Video Conference  
4:30 PM

Join Via Computer (Link Below) / Smartphone (Zoom App) / Tablet (Zoom App):  
URL/Link: <https://zoom.us/j/93139846102?pwd=aHNwc3dNVWtaOIJkVGFEdy9ZaHRGUT09>  
**OR** Join Via Phone Call: (669) 900-9128 or (253) 215-8782  
**Meeting ID: 931 3984 6102**  
**Password: 119252**

*Mission and Vision*

*The South Whittier School District holds students and staff to rigorous standards in order to prepare every scholar for 21<sup>st</sup> Century success in college and the workforce, within a safe and supportive environment.*

*Our students are challenged to reach their full potential and develop their curiosity and thirst for discovery.*

*Our district celebrates our families' diverse traditions, cultures, and languages as foundations for learning.*

**AGENDA**

**1. PRELIMINARY**

**1.1. Call to Order.**

**2. CLOSED SESSION (4:30PM – 5:50PM)**

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

**2.1. Conference with Agency Labor Negotiators:** South Whittier Teachers Association and California School Employees Association. Agency Negotiators: Dr. Gary Gonzales, Dr. Marti Tienda-Ayala, Dr. Rebecca Rodriguez, Aubrey Craig (**Government Codes Section 3549.1 and 54957.6**)

**2.2. Classified** -Public Employee Appointment/Employment/Evaluation

**2.3. Classified** -Public Employee Dismissal/Release/Discipline/Transfers/Reassignments/Retirement

**2.4. Certificated** -Public Employee Appointment/Employment/Evaluation

**2.5. Certificated** -Public Employee Dismissal/Release/Discipline/Transfers/Reassignments/Retirement

**2.6. Superintendents Evaluation**

**3. OPEN SESSION (6:00PM)**

**3.1. Pledge of Allegiance**

**3.2. Mission and Vision**

**3.3. Report on Closed Session Items**

The Superintendent will report related to any action taken in closed session.

**4. OATH OF OFFICE**

Administer Oath of Office for Elected/Re-Elected Board Members

**5. ORGANIZATION OF THE BOARD**

**5.1. Recognition of Service of Board President**

**5.2. Nomination and Election of the Officers**

**5.2.1. Nomination and Election of the President**

Call for Nominations.

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain \_\_\_ Absent \_\_\_\_

**5.2.2. Nomination and Election of the Vice President**

Call for Nominations.

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain \_\_\_ Absent \_\_\_\_

**5.2.3. Nomination and Election of the Clerk**

Call for Nominations.

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain \_\_\_ Absent \_\_\_\_

**5.2.4. Nomination and Election of the Secretary of the Board**

It is customary to elect the Superintendent, Dr. Gary Gonzales, as Secretary of the Board.

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain \_\_\_ Absent \_\_\_\_

**6. CONTINUATION OF BOARD MEETING BY THE NEW BOARD PRESIDENT**

**6.1. Roll Call:**

**BOARD OF TRUSTEES:**

Dr. Natalia Barajas

Elias Alvarado

Sylvia V. Macias

Jan Baird

Francisco Santana

**ADMINISTRATORS:**

Dr. Gary Gonzales, Superintendent

Dr. Rebecca Rodriguez, Associate Superintendent of Educational Services

Dr. Marti Tienda-Ayala, Associate Superintendent of Human Resources

Aubrey Craig, Associate Superintendent of Business Services

**STAFF:**

Kurby Flores, Executive Assistant to the Superintendent

**7. APPROVAL OF AGENDA**

The Superintendent recommends approval of the December 13, 2022 Agenda as presented.

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain \_\_\_ Absent \_\_\_\_

**8. ORGANIZATION OF THE BOARD**

**8.1. Nomination and Selection of the Board Representative for electing members to the County Committee on School District Organization (Currently Elias Alvarado)**

Call for Nominations.

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain \_\_\_ Absent \_\_\_\_\_

**8.2. Nomination and Selection of the Board's voting delegate to the annual meeting of the Los Angeles County School Trustee Association (Currently Natalia Barajas)**

Call for Nominations.

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain \_\_\_ Absent \_\_\_\_\_

**8.3. Nomination and Selection of two Board Members to serve as the representative and alternate on the Hearing Committee to Consider Student Expulsion (Currently-Board Representative – Jan Baird and Alternate – NONE)**

Call for Nominations.

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain \_\_\_ Absent \_\_\_\_\_

**8.4. Nomination and Selection of two Board Members to serve as the representative and alternate on the Wellness Committee (Currently - Jan Baird, Alternate - Sylvia V. Macias)**

Call for Nominations.

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain \_\_\_ Absent \_\_\_\_\_

**8.5. Nomination and Selection of two Board Members to serve as the representative and alternate on the DAC/PAC/DELAC Committee (Currently - Elias Alvarado, Alternate - Natalia Barajas)**

Call for Nominations.

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain \_\_\_ Absent \_\_\_\_\_

**8.6. Nomination and Selection of two Board Members to serve as the representative and alternate on the Curriculum Council (Currently - Sylvia V. Macias, Alternate – Elias Alvarado)**

Call for Nominations.

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain \_\_\_ Absent \_\_\_\_\_

**8.7. Appointment of the Superintendent or his/her designee to serve as the Board Representative to the following committees: 1) Whittier Area Self Insurance Authority (WASIA) 2) Whittier Area Liability & Property Self Insurance Authority (WALPSIA)**

It is recommended that the Superintendent, Dr. Gary Gonzales or a designee be appointed as the Board Representative to the:

- 1) Whittier Area Self Insurance Authority (WASIA)
- 2) Whittier Area Liability & Property Self Insurance Authority (WALPSIA)

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain \_\_\_ Absent \_\_\_\_

**8.8. Consider Adoption of Certification of Signatures, Resolution No. 22-23-007**

Adoption of Resolution No. 22-23-007, Certification of Signatures, to authorize signatures as required by law, authorizing Dr. Gary Gonzales, Aubrey Craig, Dr. Rebecca Rodriguez, Dr. Martha (Marti) Tienda-Ayala, Gurmeet Jandu to sign warrant orders for salary payment, notices of employment and contracts effective December 13, 2022 through December 31, 2023.

Adoption of Resolution No. 22-23-007, Certification of Signatures, to authorize signatures as required by law authorizing Ian Guajardo to sign Facility, Maintenance & Operations Documents, Irving Sánchez to sign Information & Technology Documents, Diana Huizar to sign Special Education & Student Services Documents, Dr. Reanna Mendoza to sign Complaint Documents and Parent Engagement and Assessment Documents, and Terri Sperry to sign Food Services Documents. Effective December 13, 2022 through December 31, 2023.

The Superintendent recommends the Board of Trustees adopt Resolution No. 22-23-007, Certification of Signatures as presented.

Motion: \_\_ Seconded: \_\_ VOTE: Yes \_\_ No \_\_ Abstain: \_\_ Absent: \_\_

**8.9. Call for Nominations for CSBA Delegate Assembly**

It is recommended that the Board of Trustees consider any CSBA member board eligible to nominate board member(s) within their geographical region or subregion.

Nomination: \_\_\_\_\_

Nomination: \_\_\_\_\_

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: Yes \_\_\_ No \_\_\_ Abstain: \_\_\_ Absent: \_\_\_\_

**9. COMMENTS BY TRUSTEES**

This item is provided as an opportunity for Trustees to report regarding District related topics.

**10. REPORTS**

**10.1. AWARDS/RECOGNITIONS: Above & Beyond**

**10.2. AWARDS/RECOGNITIONS: 2022 CSBA Golden Bell Award**

**11. PUBLIC COMMENTS**

During this time, Members of the public may without arrangement, make representations to address the Board on matter related to agenda and non-agenda items. A total of 21 minutes are provided so members of the public can address the Board. Unless otherwise determined by the Board, speakers are limited to three (3) minutes. If you wish to address the Board of Trustees, please complete the form, "Request to Address the Board", located at the sign-in table, and present to the Executive Assistant to the Superintendent. The Superintendent may refer the matter to the proper department for review.

**12. CONSENT**

At each meeting, the Board approves a group of routine action items typically referred to as the Consent Agenda. They will be acted on by the Board as one item. Items may be pulled and acted on individually. If any Board member or the Superintendent requests that an item be removed from the Consent Agenda, it will be taken up in the order indicated on the Agenda.

The Superintendent recommends the Board of Trustees review and approve Consent agenda items 12.1 through 12.6 as presented.

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_\_ NO \_\_\_\_ Abstain \_\_\_\_ Absent \_\_\_\_

**12.1. Approval of Minutes – November 15, 2022 Regular Board Meeting**

**12.2. Purchase Order List # 6**

**12.3. Contract/Memorandum of Understanding (MoU) List # 10**

The attached contract list summarizes each contract by providing the contract number, name of the contractor, a description of the service, the duration of the contract, and the cost.

**12.4. Travel and Conference Report # 7**

**12.5. Field Trip Report # 3**

**12.6. Express Voucher Report for November 1, 2022 to November 30, 2022**

**13. WRITTEN COMMUNICATION TO THE BOARD**

No items submitted for this section of the agenda.

**14. GOVERNING BOARD**

No items submitted for this section of the agenda.

**15. REVIEW AND ADOPTION OF BOARD POLICIES, ADMINISTRATIVE REGULATIONS, AND BOARD BYLAWS**

No items submitted for this section of the agenda.

**16. EDUCATIONAL SERVICES**

The Superintendent recommends the Board of Trustees approve Educational Services agenda item 16.1 as presented.

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain \_\_\_ Absent \_\_\_\_\_

**16.1. Expenditure Plan - 2022 Arts, Music, and Instructional Materials Discretionary Block Grant**

**17. BUSINESS SERVICES**

The Superintendent recommends the Board of Trustees approve Business Services agenda items 17.2 through 17.4 as presented.

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain \_\_\_ Absent \_\_\_\_\_

**17.1. PRESENTATION: First Interim Financial Report 2022-2023**

**17.2. First Interim Report (2022-2023)**

The Education Code requires school districts to submit interim financial reports twice a year. The First Interim report reflects actual transactions through October 31, 2022 and must be submitted to the County office of Education for review in December 2022.

As part of the First Interim report, each school district must certify that its financial status is positive, qualified, or negative. Each of these terms is defined below:

- A positive certification means that the district will meet its financial obligations for the current fiscal year and subsequent two years.
- A qualified certification means that the district may not meet its financial obligations for the current fiscal year or two subsequent years.
- A negative certification means that the district will be unable to meet its financial obligations for the remainder of the fiscal year or for the subsequent fiscal year.

As discussed in this report, the South Whittier School District is submitting a positive certification for the 2022-2023 First Interim Report.

The information attached highlights changes since the adopted budget and projections for 2022-2023, 2023-2024, and 2024-2025.

The Superintendent recommends the Board of Trustees approve the positive certification for the 2022-2023 First Interim financial report as presented.

**17.3. Unrepresented Classified Salary Schedule 7**

The Unrepresented Classified Salary Schedule 7 will increase pay for AVID Tutors to \$15.50/hour to comply with California minimum wage effective January 2023.

**17.4. Resolution No. 22-23-008: Carmela Real Property**

Approval of Board Resolution No. 22-23-008. Under the terms of our existing long term Ground Lease with FairField Carmenita LP, as the Tenant, they have the right to assign the Leasehold Interest to a third party, provided that the District consents to the Assignee within thirty (30) days of being notified of the Tenant's desire to assign the Leasehold Interest. Although the closing to the transaction will not occur until January of 2023, the thirty (30)-day period is running out so we need the

Resolution in place by next week. Administration has performed due diligence on Alivia Townhomes, LLC and believe it will be a stronger credit than the prior tenant. The resolution authorizes the Superintendent or his designee to execute Consent related documents, along with District's Legal Counsel, Kernan of F3 to review and execute all necessary documents, and to review and approve all loan documents related to the transaction.

**18. BOND MEASURE QS**

The Superintendent recommends the Board of Trustees approve Bond Measure QS agenda item 18.1 as presented.

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain \_\_\_ Absent \_\_\_\_

**18.1. Purchase Order List # 6 (Bond)**

**19. HUMAN RESOURCES**

The Superintendent recommends the Board of Trustees review and approve Human Resources agenda items 19.1 through 19.2 as presented.

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain \_\_\_ Absent \_\_\_\_

**19.1. Classified Personnel Report # 6**

**19.2. Certificated Personnel Report # 6**

**20. BOARD OF TRUSTEES DISCUSSION GUIDE FOR FUTURE RECOMMENDATIONS**

**21. ADJOURNMENT**

Unless otherwise posted, the next regularly scheduled meeting will be held

**January 17, 2023 at 4:30 p.m.**

District Office Board Room, 11200 Telechron Ave., Whittier, CA 90605  
& Via Zoom Conference